1.Question 1

What are two ways that Dr Marie Stevenson says university students can do to understand their lecturer’s expectations for written assignments?

a. Read the assignment instructions carefully.

b. Ask the lecturer questions.

2.Question 2

Helen Drury describes the main differences between three types of writing you will encounter at university – essays, reports, and proposals. Which of the three text types are the following notes referring to?

- Audience is important for this text

o Usually written for a client, boss etc

- Persuasive text, including cost implications, feasibility etc

- Has a definite structure

c. Proposals

3.Question 3

Helen Drury describes the main differences between three types of writing you will encounter at university – essays, reports, and proposals. Which of the three text types are the following notes referring to?

- Typically persuasive

- Must take a position in the introduction

- Your voice must be clear throughout

a. Essays

1.Question 1

What is a key concept in an essay question?

a. An often abstract idea, theory or belief that needs to be defined or explored.

2.Question 2

What do you do if you are unsure about what kind of text (essay, research report, professional report, proposal, reflection etc.) you are required to produce for a particular assignment (and your course outline isn’t clear)?

b. Ask your lecturer or tutor.

3.Question 3

What rhetorical areas will have the *biggest* effect on how you write a report at university?

c. Audience

d. Purpose

1.Question 1

Why do we conduct research for essays?

b. So you can support an idea that you already have.

d. To find out more about an idea or concept you aren’t sure of.

e. To help refine an idea.

2.Question 2

When should you conduct research?

b. During the planning stage

d. While you are drafting your assignment

3.Question 3

Generally, where do references to other sources appear in a research report?

a. Reference list

d. Introduction

e. Discussion

1.Question 1

What is a thesis statement?

a. A short, single sentence that summarises your response to the question

2.Question 2

For research reports, in which of the following sections would you find background information or references to general principles in your field?

d. Introduction

3.Question 3

Consider the following structure.

1. Opening paragraph

2. Identification of problem or situation

3. Presentation of data

4. Processing of data

5. Closing

What is this an example of?

d. Lung’s structure for professional reports